



# Kimball Sports Boosters Youth Traveling Basketball Program

[www.kimballboosters.org](http://www.kimballboosters.org)

POLICIES AND PROCEDURES HANDBOOK  
2018-2019

In support of the



**KIMBALL AREA PUBLIC SCHOOLS**

*Empowering Students To Achieve Life-Long Success*

### **Youth Basketball Mission Statement**

The Kimball Boosters is a non-profit organization whose primary purpose is to provide competitive travel basketball experiences for boys and girls grades 4<sup>th</sup>-6<sup>th</sup>.

### **Sportsmanship**

Youth sports is an opportunity to teach young athletes how to compete, but do so in a respectful manner that will carry on with them throughout life. It is expected that participants, parents and all who attend events conduct themselves in a way that promotes good sportsmanship. These age is about teaching the kids fundamentals of the game and having fun learning and playing the game of basketball.

### **Player Eligibility**

This program is open to all students grades 4<sup>th</sup>-6<sup>th</sup> living within or attending the Kimball district.

### **Registration documents required**

Parents or guardians must complete and submit the required registration form, parent code of conduct form and payment before their child(s) is allowed to practice or play with the team.

### **Registration & Fees**

Registration forms will be sent home with children grades 4<sup>th</sup>-6<sup>th</sup> grade. Parents can also register their child online on the Kimball Community Education website. Registration deadlines are set early in October so participation numbers are known prior to the highway 55 league meeting.

Participation fee for each player for the 2018-2019 season will be \$65/child. This fee includes:

- Team participation in the Highway 55 League
- Team participation in a maximum of 4 tournaments **including** the home Kimball tournament

Parents are responsible for any and all additional costs related to participation in the program, such as shoes, travel expenses, meals, admission fees, etc.

### **Uniforms and Equipment**

The Kimball Sports Boosters provides a practice jersey and uniform (one jersey and one short) to each child for use during the season. These items will be checked out to parents at the beginning of the season, and checked back in at the end of the season. Damage or replacement fees will apply if items are not returned or are damaged. Kimball Sports Boosters provides each team with basketballs for practices and games and a first aid kit. If the following items are returned significantly damaged or not returned at the end of the season, replacement fees will be charged to families.

Practice jersey	\$30 replacement fee
Game jersey	\$50 replacement fee
Game shorts	\$25 replacement fee

### **Playing at Grade Level**

Each child must play with/at their own grade level. No players will be allowed to “play up” at a higher grade level unless that higher grade level lacks sufficient number of players AND playing up is approved in advance by the KSB board. League rules do not allow for kid’s to play down a grade level, unless under special circumstances as approved by the board and organizing tournament site. If a player

moves up, coaches from both teams work together to make the decision and is based on positions needed (guard, post, etc). Coaches will do their best to provide an opportunity for all kids to play up, but is not a guarantee and is pending the number of times they need additional players.

### **Team Size**

Grade levels that have 6-11 participants will be registered to participate in the Highway 55 League as well as tournaments at that grade level.

- If a grade level has 12 or more participants, the board, coordinator and coach(es) will determine if they split into two teams or merge with another grade who may have lower numbers.
- If a grade level has less than 6 participants, the board, coordinator and coach(es) will determine if they merge with another grade level, play as one group or merge and split into 2 teams with mixed grade level participants.
- In the event a grade is at or below 6 participants, coaches may ask for additional players from other grade levels to help them at highway 55 games and tournaments.
- Boys and girls 4<sup>th</sup> grade teams do not open up to 3<sup>rd</sup> grade participants unless registration numbers are below 6. Participation on the 4<sup>th</sup> grade team then opens up to all 3<sup>rd</sup> graders to participate on that girls or boys team needing more players.

### **Coaches**

Parent volunteer coaches are needed for each team. Each parent volunteer coach must complete a background check prior to coaching minors and meet with the commissioner prior to the start of the season. If no parents are willing to coach their child's team, every effort will be made to find a volunteer coach, but there are no guarantees and could mean that there will not be a team to participate in the league if not coach is found. Parents are asked to assist with the search of a volunteer coach as well.

### **Coordinator/League Committee**

The role of the coordinator/league committee is to attend the highway 55 league meeting and serve as the league liaison, schedule teams for tournaments, organize details for the home tournament (team registration, schedule, refs, volunteers, etc). The coordinator/league committee also assists with equipment checkout and ordering as well as working with Community Education to schedule team practices for the season. The coordinator/league committee keeps the board up to date on the season, schedules, needs and concerns throughout the season.

### **Practices**

Teams will practice 1-3 times/week throughout the season on week nights, with times and locations subject to gym space availability. If a child will be missing practice for any reason, the parent must notify the coach as soon as possible.

### **Playing time**

Equal playing time is the standard for highway 55 league games. In tournaments, everyone will play in the tournament games, but not necessarily equal time.

### **Highway 55 league**

Each team plays two games at a site, this is not a tournament. Number of highway 55 dates each team is scheduled for varies (typically 2-4 dates). These games are played in the morning, or in the afternoon. Dates and times are set by the league coordinator and not by KSB.

### **Tournaments**

KSB will pay for the entrance of up to 4 tournaments, including the home Kimball Tournament. Tournaments are an all-day event starting early morning and go until mid to late afternoon. Tournament dates are set once Highway 55 game schedule is finalized. Schedules for tournaments do not get finalized until the week before/week of the tournament.

### **Cancellations due to weather**

If school closes early and/or we get a school reach message that all evening activities are cancelled, our practice is cancelled for that evening. Coaches may add practices in the event of too many cancellations.

### **Home Highway 55 league and Home Tournament**

This is a huge fundraiser for the Kimball Sports Boosters program. Fundraising helps keep fees low, pays for uniforms, equipment, officials, and any other expenses for the youth program. **Parents' are expected to volunteer time to staff the concessions stand and/or gate for the home highway 55 games and home tournaments.** The coordinator/league committee will do their best to work around your child's playing schedule. Parents that sign up ahead of time to work get into the tournament free.

### **Extra Tournaments**

Teams can enter additional tournaments, but it will be at their own expense. Additional tournaments must be discussed with all parents and approved by KSB, a majority of parents and coaches prior to scheduling those extra tournaments.

### **Code of Conduct**

All those associated with and involved in the Kimball Sports Boosters program represent a cross section of the Kimball community. It is important for all players, parents, coaches, referees, and fans to act according to the Code of Conduct set forth by the Kimball Boosters, thus becoming ambassadors for this organization. Please refer to the Code of Conduct in the back of this handbook.

### **Grievance Policy**

If there is a policy or procedure that is not being followed as outlined in this handbook, please email booster President Marcia Mahlum [mmahlum2010@hotmail.com](mailto:mmahlum2010@hotmail.com). Information will be gathered from all involved, and a meeting with all parties and/or the board of directors may be necessary to resolve the issue.